



CARRATHOOL SHIRE COUNCIL

Form: 077
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9-11 Cobram Street Goolgowi NSW 2652
PO Box 12 Goolgowi NSW 2652
Ph: 6965 1900 Fax: 6965 1379
Email: council@carrathool.nsw.gov.au

Application for Certificate Environmental Planning & Assessment Act 1979

Type of Approval Sought	<input type="checkbox"/> Building Information Certificate <input type="checkbox"/> Occupation Certificate - <input type="checkbox"/> Part <input type="checkbox"/> Whole <input type="checkbox"/> Completion Certificate		
Applicant Details* <i>*An application for an occupation certificate may only be made by a person who is eligible to appoint a PC for the development (Owner or person having benefit of the development consent). A building contractor cannot be the applicant unless the contractor is the owner of the property.</i>			
Applicants Name			
Postal Address <i>(your reply will be posted to this address)</i>			
Contact Number			
Company Contact			
Mobile Number			
Email		Fax	
Location of the Land			
Unit Number		Street Number	
Street			
Town		Site Area m ²	
Lot/s		Section	DP/SP
Assessment Number			
<i>The above information is available from your rate notice, property deeds, or from Council's property maps.</i>			
Description of the Building to be Certified (Whole or Part)			
Additional Information			
<input type="checkbox"/> Survey Plan <input type="checkbox"/> Title Plan <input type="checkbox"/> Copy of Construction Certificate <input type="checkbox"/> Copy of Fire Safety Certificate <input type="checkbox"/> Copy of Compliance Certificates <input type="checkbox"/> BASIX Completion Receipt <input type="checkbox"/> Other (<i>specify</i>)			
Contact for Access to Premises			
Contact Name			
Company			
Contact Number			
Mobile Number			



Application for Certificate

Owners Consent	
<i>Must be completed by the owner of the land. If the owner is a company or strata title body corporate, the application must be signed by a director or an authorised person and delegated under common seal.</i>	
Owners Name	
Owners Address	
Contact Number	
<i>As the owner/s of the land to which this application relates, I/we consent to this application. I also give consent for authorised Council Officers to enter the land to carry out inspections.</i>	
Signature/s	
Sign below if you are signing on the owner's behalf as the owner's legal representative	
Signature	
Applicant Declaration	
I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct.	
I also certify that the development proposal submitted with this form and as detailed on the attached plans will comply with all covenants, caveats and restrictions to user however described or recorded on this title.	
I also understand that if incomplete, the application may be delayed, rejected or more information may be requested	
Signature	 Date: / /
How to Lodge Your Application	
Applications should be addressed to: The General Manager Carrathool Shire Council	How to contact us: Phone: (02) 6965 1900 Email: council@carrathool.nsw.gov.au
Mail: PO Box 12 GOOLGOWI NSW 2652	In Person: 9-11 Cobram Street GOOLGOWI NSW 2652
<i>If you wish to discuss a proposal with one of our professional officers, it is essential that you arrange an appointment. We recommend that you consult with a Council officer before submitting this application.</i>	