



9-11 Cobram Street Goolgowi NSW 2652
 PO Box 12 Goolgowi NSW 2652
 Ph: 6965 1900 Fax: 6965 1379
 Email: council@carrathool.nsw.gov.au

APPLICATION FOR DEVELOPMENT/CONSTRUCTION CERTIFICATE AND COMPLYING DEVELOPMENT

Environmental Planning & Assessment Act 1979

TYPE OF APPROVAL SOUGHT – Please indicate by “X”																															
<input type="checkbox"/> DEVELOPMENT CONSENT (DA)	<input type="checkbox"/> SUBDIVISION																														
<input type="checkbox"/> CONSTRUCTION CERTIFICATE (CC)	<input type="checkbox"/> COMPLYING DEVELOPMENT CERTIFICATE (CDC)																														
1. Person completing this form – name and address details etc:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Applicant's Name:</td> <td colspan="3"><input style="width: 100%;" type="text"/></td> </tr> <tr> <td>Postal Address:</td> <td colspan="2"><input style="width: 80%;" type="text"/></td> <td style="width: 20%;">Postcode</td> </tr> <tr> <td colspan="4" style="text-align: center;"><i>Your reply will be posted to the above address</i></td> </tr> <tr> <td>Phone:</td> <td><input style="width: 60%;" type="text"/></td> <td colspan="2">Company Contact Person (below):</td> </tr> <tr> <td>Mobile:</td> <td><input style="width: 60%;" type="text"/></td> <td colspan="2"><input style="width: 100%;" type="text"/></td> </tr> <tr> <td>Fax:</td> <td><input style="width: 60%;" type="text"/></td> <td>Email:</td> <td><input style="width: 100%;" type="text"/></td> </tr> </table>	Applicant's Name:	<input style="width: 100%;" type="text"/>			Postal Address:	<input style="width: 80%;" type="text"/>		Postcode	<i>Your reply will be posted to the above address</i>				Phone:	<input style="width: 60%;" type="text"/>	Company Contact Person (below):		Mobile:	<input style="width: 60%;" type="text"/>	<input style="width: 100%;" type="text"/>		Fax:	<input style="width: 60%;" type="text"/>	Email:	<input style="width: 100%;" type="text"/>						
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2. Location of the land to be developed and the title description of the property	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Unit No:</td> <td><input style="width: 60%;" type="text"/></td> <td style="width: 15%;">Street No:</td> <td><input style="width: 60%;" type="text"/></td> <td style="width: 15%;">Street:</td> <td><input style="width: 100%;" type="text"/></td> </tr> <tr> <td>Town:</td> <td colspan="2"><input style="width: 80%;" type="text"/></td> <td>Site Area m²:</td> <td colspan="2"><input style="width: 100%;" type="text"/></td> </tr> <tr> <td>Lot(s)</td> <td><input style="width: 60%;" type="text"/></td> <td>Section</td> <td><input style="width: 60%;" type="text"/></td> <td>DP/SP</td> <td><input style="width: 100%;" type="text"/></td> </tr> <tr> <td>Assessment No:</td> <td colspan="5"><input style="width: 100%;" type="text"/></td> </tr> <tr> <td colspan="6" style="text-align: center;"><i>The above information is available from your rate notice, property deeds, or from Council's property maps.</i></td> </tr> </table>	Unit No:	<input style="width: 60%;" type="text"/>	Street No:	<input style="width: 60%;" type="text"/>	Street:	<input style="width: 100%;" type="text"/>	Town:	<input style="width: 80%;" type="text"/>		Site Area m ² :	<input style="width: 100%;" type="text"/>		Lot(s)	<input style="width: 60%;" type="text"/>	Section	<input style="width: 60%;" type="text"/>	DP/SP	<input style="width: 100%;" type="text"/>	Assessment No:	<input style="width: 100%;" type="text"/>					<i>The above information is available from your rate notice, property deeds, or from Council's property maps.</i>					
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3. Description of your proposed Development	<p>Is a construction certificate application to be lodged at the same time as the application for development consent? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>OR</p> <p>Has Development Consent previously been granted? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If Yes,</p> <p>Development Consent No: <input style="width: 60%;" type="text"/> Date of Determination: <input style="width: 60%;" type="text"/></p> <p>Building Code of Australia Building Classification: <input style="width: 60%;" type="text"/></p> <p>DESCRIPTION OF DEVELOPMENT _____</p> <p>_____</p>																														

<p>4. Type of Development Consent</p>	<p>DEVELOPMENT TYPE</p> <p> <input type="checkbox"/> Use of land/building <input type="checkbox"/> Erection of a Building <input type="checkbox"/> Demolition <input type="checkbox"/> Subdivision of land/building <input type="checkbox"/> Carrying out of Work <input type="checkbox"/> Landclearing / Dam <input type="checkbox"/> Erection of Temporary Building <input type="checkbox"/> Buildings Additions/Alterations <input type="checkbox"/> Other </p> <p>CONSTRUCTION CERTIFICATE</p> <p> <input type="checkbox"/> Building Work <input type="checkbox"/> Subdivision Work </p>
<p>5. Estimated Cost</p>	<p>ESTIMATED COST OF DEVELOPMENT / VALUE OF WORK:</p> <p style="text-align: center;">\$ <input style="width: 400px; height: 25px;" type="text"/></p>
<p>6. Section 68 of the Local Government Act 1993</p>	<p>Approvals required under Section 68 of the Local Government Act 1993</p> <p> <input type="checkbox"/> Water Supply Work <input type="checkbox"/> Sewerage Works <input type="checkbox"/> Stormwater Drainage <input type="checkbox"/> Install and Operate a Sewer Management Facility </p> <p>NB: Installations of water meters and onsite sewerage systems require “Application for Local Activity” to be completed.</p>
<p>7. Environmental Impact (not applicable for CDC)</p>	<ul style="list-style-type: none"> • Is this application for designated development <input type="checkbox"/> • An Environmental Impact Statement (EIS) is attached – for designated development <input type="checkbox"/> <p>If the application is not designated:</p> <ul style="list-style-type: none"> • A statement of environmental effects is attached <input type="checkbox"/> • The proposed development is considered to have negligible effect <input type="checkbox"/>
<p>8. Integrated Development Applications to be referred to another authority for approval (N/A for CDC)</p>	<p>• Is this application for Integrated Development YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>List other approvals required to be obtained.</p> <ul style="list-style-type: none"> • Fisheries Management Act 1994 s219 <input type="checkbox"/> s144 <input type="checkbox"/> s201 <input type="checkbox"/> s205 <input type="checkbox"/> • Heritage Act 1977 <input type="checkbox"/> s58 • Mine Subsidence Compensation Act 1961 <input type="checkbox"/> s15 • Mining Act 1992 <input type="checkbox"/> s63 <input type="checkbox"/> s64 • National Parks and Wildlife Act 1974 <input type="checkbox"/> s90 • Pollution Control Act 1979 <input type="checkbox"/> s17A <input type="checkbox"/> s17D <input type="checkbox"/> s171 • Petroleum (Onshore) Act 1991 <input type="checkbox"/> s9 • Protection of the Environment Operations Act 1997 ss47 <input type="checkbox"/> ss43 (a) <input type="checkbox"/> ss43 (b) <input type="checkbox"/> ss43 (d) <input type="checkbox"/> <input type="checkbox"/> ss48 <input type="checkbox"/> ss55 <input type="checkbox"/> ss122 • Roads Act 1993 <input type="checkbox"/> s138 • Rural Fires Act 1997 <input type="checkbox"/> s100B • Water Management Act 2000 <input type="checkbox"/> s89 <input type="checkbox"/> s90 <input type="checkbox"/> s91
<p>9. Principal Certifying Authority</p>	<p>Before you commence the development, you must appoint a Principal Certifying Authority (PCA). You can nominate Council or a private accredited certifier.</p> <p>Do you wish to nominate Carrathool Shire Council as your Principal Certifying Authority?</p> <p> <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> OTHER </p> <p>If other, Name: <input style="width: 400px;" type="text"/></p> <p> Accreditation No: <input style="width: 400px;" type="text"/></p> <p> Date of Expiration: <input style="width: 400px;" type="text"/></p> <p>You must advise Council of the appointment of PCA a minimum of 2 days before work commences.</p>

10. Builder / Owner - Builder details	<input type="checkbox"/> Not known <input type="checkbox"/> Owner-Builder: Permit No: _____ <input type="checkbox"/> Licensed Builder: License No: _____ ABN: _____ <input type="checkbox"/> Unlicensed Builder: Name: _____ Address: _____ Postcode: _____ Email: _____ ABN : _____ Phone: _____																																												
11. Schedule for building work only Information for the Australian Bureau of Statistics	<ul style="list-style-type: none"> • What are the current uses of the building/land? (If land is vacant state that it is Vacant) _____ • Does this site contain a dual occupancy? <input type="checkbox"/> YES <input type="checkbox"/> NO • Gross floor area proposed addition or new building (m²) _____ • Gross floor area whole building (m²) _____ • Number of pre-existing dwellings: <input style="width: 50px;" type="text"/> Number of dwellings to be demolished <input style="width: 50px;" type="text"/> • How many dwellings are proposed: <input style="width: 50px;" type="text"/> How many storeys? <input style="width: 50px;" type="text"/> 																																												
11. Schedule for building work only CONT.	Materials to be used: Place a tick in the box which best describes the materials the new work will be constructed of: <table style="width:100%; border: none;"> <tr> <td style="width:25%; vertical-align: top;">WALLS</td> <td style="width:25%; vertical-align: top;">ROOF</td> <td style="width:25%; vertical-align: top;">FLOOR</td> <td style="width:25%; vertical-align: top;">FRAME</td> </tr> <tr> <td><input type="checkbox"/> Brick (Double)</td> <td><input type="checkbox"/> Tiles</td> <td><input type="checkbox"/> Concrete</td> <td><input type="checkbox"/> Timber</td> </tr> <tr> <td><input type="checkbox"/> Brick (Veneer)</td> <td><input type="checkbox"/> Concrete</td> <td><input type="checkbox"/> Timber</td> <td><input type="checkbox"/> Steel</td> </tr> <tr> <td><input type="checkbox"/> Concrete/Stone</td> <td><input type="checkbox"/> Fibre Cement</td> <td><input type="checkbox"/> Other</td> <td><input type="checkbox"/> Aluminium</td> </tr> <tr> <td><input type="checkbox"/> Fibre Cement</td> <td><input type="checkbox"/> Steel</td> <td><input type="checkbox"/> Unknown</td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td><input type="checkbox"/> Timber/Weatherboard</td> <td><input type="checkbox"/> Aluminium</td> <td></td> <td><input type="checkbox"/> Unknown</td> </tr> <tr> <td><input type="checkbox"/> Curtain glass</td> <td><input type="checkbox"/> Other</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Steel <input type="checkbox"/> Unknown</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Aluminium</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Other</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Unknown</td> <td></td> <td></td> <td></td> </tr> </table>	WALLS	ROOF	FLOOR	FRAME	<input type="checkbox"/> Brick (Double)	<input type="checkbox"/> Tiles	<input type="checkbox"/> Concrete	<input type="checkbox"/> Timber	<input type="checkbox"/> Brick (Veneer)	<input type="checkbox"/> Concrete	<input type="checkbox"/> Timber	<input type="checkbox"/> Steel	<input type="checkbox"/> Concrete/Stone	<input type="checkbox"/> Fibre Cement	<input type="checkbox"/> Other	<input type="checkbox"/> Aluminium	<input type="checkbox"/> Fibre Cement	<input type="checkbox"/> Steel	<input type="checkbox"/> Unknown	<input type="checkbox"/> Other	<input type="checkbox"/> Timber/Weatherboard	<input type="checkbox"/> Aluminium		<input type="checkbox"/> Unknown	<input type="checkbox"/> Curtain glass	<input type="checkbox"/> Other			<input type="checkbox"/> Steel <input type="checkbox"/> Unknown				<input type="checkbox"/> Aluminium				<input type="checkbox"/> Other				<input type="checkbox"/> Unknown			
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12. Owner's Consent Must be completed by the owner of the land. If the owner is a company or strata title body corporate, the application must be signed by a director or an authorised person and delegated under common seal.	Owner's Name: <input style="width: 90%;" type="text"/> Owner's Address: <input style="width: 90%; height: 40px;" type="text"/> Phone number: _____ Postcode _____ As the owner/s of the land to which this application relates, I/we consent to this application. I also give consent for authorised Council Officers to enter the land to carry out inspections. Signature/s: <input style="width: 90%; height: 30px;" type="text"/> Sign here if you are signing on the owner's behalf as the owner's legal representative <input style="width: 90%; height: 30px;" type="text"/>																																												

13. Applicant's Declaration	<p>I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct.</p> <p>I also certify that the development proposal submitted with this form and as detailed on the attached plans will comply with all covenants, caveats and restrictions to user however described or recorded on this title.</p> <p>I also understand that if incomplete, the application may be delayed, rejected or more information may be requested.</p> <p>Signature: <input data-bbox="568 311 1362 383" type="text"/></p> <p>Date: <input data-bbox="568 423 978 468" type="text"/></p>
14. Privacy Policy	<p>The information you provide in this application will enable your application to be assessed by the certifying authority under the <i>Environmental Planning and Assessment Act 1979</i>. If the information is not provided, your application may not be accepted. The application can potentially be viewed by members of the public. Please contact the Council if the information you have provided in your application is incorrect or changes.</p>
15. How to lodge your application	<p>Applications should be addressed to: General Manager Carrathool Shire Council</p> <p>How to contact us: Phone: (02) 69651900 Fax: (02) 69651379 Email: council@carrathool.nsw.gov.au</p> <p>Mail: PO Box 12 GOOLGOWI NSW 2652</p> <p>Personal Delivery: 9-11 Cobram Street GOOLGOWI NSW 2652</p> <p>If you wish to discuss a proposal, it is essential that you arrange an appointment. We recommend that you consult with a Council officer before submitting this application.</p>

CARRATHOOL SHIRE COUNCIL

DEVELOPMENT APPLICATION AND CONSTRUCTION CERTIFICATE CHECKLIST

1. Application Form	Have you completed all the spaces on the application form? Has the owner signed and endorsed the application form?
2. Restrictions / Easements	The owner has identified all covenants, easements or restrictions to user and indicated on the plans.
3. Plans or drawing describing the proposed development	Your plans or drawings describing the proposed development must indicate (where relevant): <ul style="list-style-type: none"> • Floor plans of proposed buildings showing layout, partitioning, room sizes, each floor section and intended uses of each part of the building; • Elevations and sections showing proposed external finishes and heights; • Proposed finished levels of the land in relation to buildings and roads; • Indicate the height, design, construction and provision for fire safety resistance (if any); • The specification is to describe the construction and materials to be used in the building, method of drainage sewerage and water supply and whether the materials to be used are new or second hand; • Proposed parking arrangements, entry and exit points for vehicles, and provision for movement of vehicles within the site (including dimensions where appropriate); • A site plan and Landscape concept plan; • All identified BASIX Commitments.
4. Location plan of the Land	Supporting detail may be required in addition to your site plan including: <ul style="list-style-type: none"> • Location of proposed new buildings or works (including extensions or additions to existing buildings or works) in relation to the land's boundaries and adjoining development; • Location, boundary dimensions, site area, scale, and north point; • Existing vegetation and trees on the land; • Location and uses of existing buildings on the land; • Existing and proposed levels of the land and buildings; • Location and uses of buildings on sites adjoining the land where required by Council.
5. Required Attachments	Have you attached the correct number of copies of your plans or drawings describing the proposed development and location of the land? <ul style="list-style-type: none"> • 3 copies of plans or drawings describing the proposed development • 3 copies of the location plan of the land • 3 copies of Specifications • Application Fees • BASIX Certificate • Statement of Environmental Effects

**PLEASE NOTE: New Dwelling Applications
Alterations / Additions (over \$50,000, Swimming Pools over 40,000ltr)**

BASIX Certificate

The Building Sustainability Index (BASIX) is a web-based planning tool designed to assess the potential performance of residential buildings against a range of sustainability indices.

A BASIX Certificate identifies the sustainability features required to be incorporated in the building design. These features may include sustainable design elements such as recycled water, rainwater tanks, AAA-rated showerheads and taps, native landscaping, heat pump or solar water heaters, gas space heaters, roof eaves/awnings and wall/ceiling insulation.

You need a BASIX Certificate in Carrathool Shire Council when BASIX applies to the type of development for which you require approval. Commencement dates and details of types of development are at www.basix.nsw.gov.au.

The applicant is required to submit the BASIX Certificate with the Development Application or Complying Development Certificate application. The plans and specifications must also identify the BASIX commitments which will be checked by a professional building certifier during construction. Where submitted plans or specifications are inconsistent with the relevant BASIX Certificate, Council will require applicants to submit consistent applications before progressing with the assessment process, either by amending plans/specifications or by submitting a new BASIX Certificate with commitments that match the rest of the application.

Applicants can generate the BASIX Certificate only on the BASIX website: www.basix.nsw.gov.au. For more information, phone BASIX Help Line on 1300 650 908.

POLITICAL DONATIONS & GIFTS – DAs ONLY

Your attention is drawn to the Department of Planning's Guidelines on Political Donations & Gifts. The guidelines require the following:

Any persons with a financial interest in the application, is required to disclose all reportable political donations and gifts made within the previous 2 years when making a planning application to the Council. A disclosure must also be made of any reportable political donations or gifts made during the period the planning application is being considered prior to it being determined. These include:

- (i) all reportable political donations made to any local councillor of the council,
 - (ii) all gifts made to any local councillor or employee of that council.
- A reportable political donation made to a local councillor of any local council includes any donation made at the time the person was a candidate for election to the council.

STATEMENT OF ENVIRONMENTAL EFFECTS

If unsure about any of the details required it is recommended that you contact Council's Planning & Environment Department by calling Goolgowi (02) 6965 1900 or Hillston (02) 6967 2555 and make an appointment to discuss your proposal with an assessment officer.

Property Details

Lot(s) DP

House Number (s) Street

Town

Description of The Site and Locality

The Site

Details of the Proposed Development

Proposal

Matters for Consideration

(Matters for consideration pursuant of the Environmental Planning & Assessment Act 1979 Section 79C)

a) Compliance with relevant environmental planning instruments (ie Local Council Plans, draft LEPs, Development Control Plans).

	Yes	No
(i) Is the land zoned residential?	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Is the proposal permissible within the zone?	<input type="checkbox"/>	<input type="checkbox"/>
(iii) Is there a Development Control Plan (DCP) that applies to the land or the proposed development?	<input type="checkbox"/>	<input type="checkbox"/>
(iv) If Yes, specify: _____		
(v) Does the proposal comply with any relevant DCPs?	<input type="checkbox"/>	<input type="checkbox"/>
(vi) If No, specify: _____		

Note: If unsure check with Council's Environmental Services Division or obtain a s149 Zoning Certificate from Council.

b) Likely impacts of the development, including environmental impacts on both the natural and built environments of the locality.

Yes No

(i) Will the proposal result in the loss of any vegetation from the site?

(ii) If yes, outline details and identify on site plan.

(iii) Are any landscaping works proposed on the land?

(iv) If yes, please describe the proposed works and detail what existing trees/vegetation to be removed/ retained or show details on the site plan.

(v) Does the proposal involve excavation or filling of the site?

(vi) If yes, outline details and/ or identify on plans.

(vii) If vehicular access available from the street?

(viii) Outline details of vehicular access and parking arrangements (ie location, car parking, etc)

(ix) Will the proposal impact on adjoining residences?

(x) If yes, outline where possible building works are proposed to be sited on the land to demonstrate the relationship to existing building (ie distances from the boundaries, etc). These details should be shown on the site plan.

c) Suitability of the site for the development

Yes No

(i) Is the area an established residential area?

(ii) Are existing utility services available and adequate to serve the development (ie water, sewerage, telephone, gas, stormwater and garbage)?

(iii) If no, what alternative arrangements are proposed?

(iv) Are there any other matters relating to your proposed development or use, such as management details, operating or construction hours, noise etc?

(v) If yes, please specify.
