



## Footpath Policy

Application	Works Staff / Town and Village Maintenance
Responsible Officer	Manager Fleet and Town Services
File No	CM:POL:CWP
Authorised by	Council
Effective Date	16 October 2018
Distribution	Internet / Intranet / Public Display

### Purpose

The purpose of this policy is to reduce Council's liability in regard to footpaths due to the action of others, and to adopt a maintenance intervention standard and provide construction standards and charges.

Council has a duty of care to maintain all footpaths in a satisfactory condition and therefore, must be aware of all issues relating to the condition of the footpaths.

### Definitions

- Council: Carrathool Shire Council
- Inspection: the act of looking at something closely in order to learn more about it or find problems
- Footpath: A narrow path for people going on foot.

### Reference

This policy complements other legislation and where it is silent on matters referred to in the following legislation such matters must be followed in accordance with the legislation.

### Policy statements

1. Inspection Hierarchy
  - All paved footpaths are to be inspected on a bi-annual basis for high use areas and annually for the remainder of paved footpaths.
  - Faults and trip hazards are to be recorded and placed in maintenance/replacement schedule.
2. Maintenance
  - The intervention standard for trip hazards is to be 20 mm.
  - Concrete Lip - to be ground down.
  - Concrete Section failed - section to be replaced.
  - Pavers - re-laid.
  - Unless otherwise resolved by Council cleaning of footpaths is the responsibility of the landholder.
  - Maintenance of driveways is the responsibility of the landholder.

### 3. Response Time

Priority	Control Mechanism	Response Time
Low	Consideration should be given as to whether action needs to be taken	As resources permit
Medium	Programmed into maintenance works	15 Days
High	Make safe as soon as possible Effect repair or replacement	Within 3-5 days



### 4. Construction

That the following methods will be used for footpath construction.

**Concrete:** That Council maintain concrete areas that are presently in sound condition and that all new concrete on footpaths be reinforced with a minimum of F62 fabric. Council will not be responsible for damage considered to be caused by unreasonable use.

**Pavers:** That use of pavers in areas with reactive soils i.e. Carrathool & Hillston should be discouraged. Pavers' to be laid to Council's segmented paver specification.

**Asphalt:** Asphalt and pavers for Main Street Hillston.

- A combination of Asphalt inlaid with pavers is used for Main Street Hillston.

### 5. Opening of Footpaths

That no footpath or nature strip can be opened, by trenching or other means, by persons, other than Council staff or contractors under Council supervision, without the approval of Council.

### Revision Table

Minute /Date	Amendment Summary	Reason or Reference
7.1 (557/19.5.87) 7.1.1 (387/17.11.92)		
4162 / 20.01.2004		
0342 / 16.11.2004		Reducing public liability risks
0578 / 18.03.2014	2. Remove dot point - council slash nature strips in front of blocks 3. Include – Asphalt Remove Bitumen and New footpath construction contribution	
0741 / 16.10.2018		Amended

### Associated Documents

Footpath Inspection & Maintenance Procedure  
Statewide Best Practice Manual - Footpaths

### Review

This policy may be amended from time to time and will be reviewed within four years of its adoption (or latest amendment) with reference to any relevant legislation, best practice guides, or other factor.